

**INDIANA LIBRARY AND HISTORICAL BOARD**

**December 13, 2013**

**Indiana State Library**

**Room 401**

**I. CALL TO ORDER AND INTRODUCTIONS**

The Business meeting of the Indiana Library and Historical Board was called to order by Mr. Bob Barcus at 10:20am. Board members present were Mr. Jon Myers, Mr. William Bartelt, Mrs. Laurel Setser and Mr. Jeff Krull. Also present were, Roberta Brooker, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau.

Others present were:

Connie Bruder, State Library  
Wendy Knapp, State Library  
Steven Schmidt, State Library  
Shauna Borger, State Library  
Emily Schaber, State Library  
Anna Goben, State Library  
Darlene Hall, Scott County Public Library  
Jos N. Holman, Tippecanoe County Public Library  
Carol Graham, State Library  
Angela Downs, State Library

**II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS**

12-1-13      The agenda was presented for approval with flexibility. Mr. Krull moved and Mr. Bartelt seconded:  
Agenda

**TO APPROVE THE AGENDA AS PRESENTED WITH FLEXIBILITY.**  
Motion passed.

12-2-13      The ILHB Board met in an Executive Session prior to the regularly scheduled Board meeting to  
Interim      discuss the hiring of an interim director to replace Roberta Brooker who will be retiring December  
Director      27, 2013. The Board agreed to offer the position of Interim Director to Mrs. Connie Bruder until the  
Board finds a replacement for the Director's position. Mrs. Bruder will receive a salary of \$38.50 hr.  
effective December 28, 2013. Mr. Myers moved and Mrs. Setser seconded:

**THAT MRS. CONNIE BRUDER WILL SERVE AS INTERIM DIRECTOR STARTING  
DECEMBER 28, 2013 AT THE SALARY OF \$38.50 HR. UNTIL A DIRECTOR IS HIRED.**  
**Motion passed**

The Board also stated that they will engage a Professional Search Firm to fill the Director's position.  
Mr. Myers moved and Mr. Bartelt seconded:

**THAT THE BOARD HIRE A PROFESSIONAL SEARCH FIRM TO FILL THE  
DIRECTOR'S POSITION.**  
**Motion passed.**

12-3-13 Minutes The minutes of the October 11, 2013 meeting were presented for approval. There were a few minor amendments. Mr. Myers moved and Mr. Krull seconded:

**THAT THE MINUTES OF THE OCTOBER 11, 2013 MEETING BE APPROVED AS AMENDED.**  
**Motion passed.**

12-4-13 Building Mrs. Bruder reported that there was not much going on in the building at this time. That's good news.

12-5-13 Election of Officers Mr. Barcus asked for nominations for officers for 2014. Mr. Barcus was nominated to continue to serve as president. Mr. Myers agreed to continue to serve as vice president and Mrs. Setser agreed to serve as secretary. Mr. Krull moved and Mr. Bartelt seconded:

**TO ACCEPT THE NOMINATIONS AS PRESENTED.**  
**Motion passed**

12-6-13 Meeting Dates for 2014	<p>The meeting dates for 2014 will be held the second Friday of every other month. The dates are as follows:</p> <p>February 14 April 11 June 13 August 8 October 10 December 12</p> <p>Mr. Krull moved and Mr. Myers seconded:</p> <p><b>THAT THE MEETING DATES FOR 2014 WILL BE HELD THE SECOND FRIDAY OF EVERY OTHER MONTH.</b> <b>Motion passed</b></p>
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#### IV. INDIANA STATE LIBRARY BUSINESS

12-7-13 Human Resources Report There was no Human Resources report.

12-8-13 Financial Report Ms. Brooker presented the financial report for approval. Mr. Krull moved and Mrs. Setser seconded:  
**TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**  
**Motion passed.**

12-9-13 PLAC Fee Mrs. Knapp recommended that the PLC Fee remain at \$50.00 for 2014. Mr. Bartelt moved and Mr. Krull seconded:  
**TO ACCEPT THE RECOMMENDATION THAT THE PLAC FEE REMAIN AT \$50.00 FOR 2014.**  
**Motion passed.**

12-10-13  
Waiver of  
Standards

Mrs. Knapp presented for approval her recommendations for the Outstanding 2012 Standards Issues. Her recommendation was to grant waivers to:

- 1) Gas City-Mill Township Public Library – Long-range plan (December 20130
- 2) Goshen Public Library if legal by July 1, 2014 (Board Appointments)
- 3) Nappanee Public Library – Long-range plan (January 2014)
- 4) Shoals Public Library – Long-range plan (January 2014)
- 5) Tippecanoe County Public Library – Long-range plan (January 2014)
- 6) Walkerton-Lincoln Township Public Library – Long-range plan (February 2014) & Online catalog (no date given)

Mr. Krull moved and Mr. Myers seconded:

**TO APPROVE THE RECOMMENDATION TO GRANT WAIVERS TO: GAS CITY TOWNSHIP PUBLIC LIBRARY, GOSHEN PUBLIC LIBRARY, NAPPANCEE PUBLIC LIBRARY, SHOALS PUBLIC LIBRARY, TIPPECANOE COUNTY PUBLIC LIBRARY AND WALKERTON-LINCOLN TOWNSHIP PUBLIC LIBRARY.**

**Motion passed.**

Mr. Krull stated that there had been some conversation about taking a look at the standards and revisit some of the things being stipulated needing to be done may be evolving into counter-productive things. Like number of public computers per thousand as the usage goes down, maybe those things need to be reviewed. It was suggested that a Task Force Committee be formed to discuss making some changes to the Standards.

12-11-13  
Certification

Mrs. Knapp reported that certification is about 75% done with the audit. Mrs. Knapp introduced Darlene Hall, Director of Scott County Public Library that was granted a waiver last year to work toward her certification. Mrs. Hall has fulfilled the timeline that she presented to the Board last December. Mrs. Hall presented the Board with a notebook showing all that has been accomplished since last December. Mrs. Knapp recommended that Mrs. Hall be granted another one year waiver to work towards her certification. Mr. Krull moved and Mrs. Setser seconded:

**TO APPROVE THE RECOMMENDATION THAT DARLENE HALL, DIRECTOR OF SCOTT COUNTY PUBLIC LIBRARY BE GRANTED ANOTHER ONE YEAR WAIVER TO WORK TOWARD HER CERTIFICATION.**

**Motion passed.**

### **III. HISTORICAL BUREAU BUSINESS**

The Director's report is made a part of these minutes.

12-12-13  
Financial  
Report

Miss Bennett presented the financial report for approval. Mr. Krull moved and Mr. Bartelt seconded:

**TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.**

**Motion passed.**

12-13-13  
Human  
Resources  
Report

Miss Bennett presented for approval the human resources report. Mr. Bartelt moved and Mr. Krull seconded:

**TO ACCEPT THE HUMAN RESOURCES REPORT AS PRESENTED.**

**Motion passed.**

The meeting adjourned at 11:30am.